

**Minutes of the meeting of Darwin Gardens Millenium Green Trust held on
Tuesday 30th January 2024 @ 6pm**

Those present:

Councillors: Allon, Brown, Butler, Cheater, Gibson, Loy, Simmonds, Spence

Officers: Cate Perman

Members of Public: Two

1. Chair's welcome

2. Apologies for absence

Apologies were received from Cllrs Butler and Cowell.

3. Budget

The Trust budget was received, and it was noted that there was noted that there was £15,613.20 currently in the bank.

4. Request for Commemoration

Two members of the public attended to discuss a memorial for Frazer Irwin. It was agreed that the Trust support the principle of contributing funding towards a memorial item within the gardens and asked that a costed proposal is brought to the next meeting of the Trust.

5. Minutes

RESOLVED to approve the minutes of the meeting held on 26th September 2023.

6. Finance and Expenditure

- a) To receive and note projected expenditure up to 31st March 2024 (attached).
- b) RESOLVED to approve the Schedule of Payments 30 January 2024.
- c) RESOLVED to approve expenditure of £65.00 for cleaning and painting the gardens noticeboards.
- d) RESOLVED to approve expenditure of £442.80 for the Green Flag Award Application.
- e) RESOLVED to approve the accounts for year end 2022/23 and to submit to the Charity Commission.
- f) It was noted that arrangements to transfer banking provider will be considered at the next meeting.

7. Gardens Maintenance Contract

- a) The draft maintenance contract was received and reviewed.
- b) RESOLVED to approve the maintenance contract 2024 – 2027 subject to including an item regarding use of peat free compost and change the notice period from 6 months to 3 months.

8. Commemorative Bench/Item

RESOLVED to investigate planting a tree to commemorate the Coronation of HM King Charles

9. Next Meeting

It was noted that the date of the next meeting is Tuesday 26th March 2024 at 6pm.