MEETING OF DARWIN GARDENS MILLENIUM GREEN TRUST

08 July 2025

To: All Members of the Darwin Gardens Millennium Green Trust:
Cllr Allon, Cllr Brown, Cllr Burns, Cllr Butler, Cllr Cheater, Cllr Gibson, Cllr Hesmondhalgh, Cllr Kearns, Cllr Loy, Cllr Milner, Cllr Nunns, Cllr Sellers, Cllr Simmonds, Cllr Spence.

You are invited to attend a meeting of the Darwin Gardens Millennium Green Trust (under the management of Ilkley Town Council as Sole Trustee) on **Tuesday 15th July 2025 at 6.00pm** in Church House, All Saints Church, Church Street, Ilkley.

AGENDA

1. **Chair's Welcome**

2. **Apologies for Absence**

3. **Declaration of Interests**
To receive declarations of interest from trustees on items on the agenda.

4. **Meeting Minutes**
a) To approve the minutes of the Annual General Meeting held on 19th May 2025 (attached).

5. **Public Participation**
An opportunity for residents to give their views on the use and enjoyment of the Darwin Gardens Millennium Green.

6. **Green Flag Award**
To receive an update on the 2025 Green Flag Award application.

7. **Finance**
a) To receive and note the trust budget cash book (attached).
b) To approve expenditure of up to £445.20 for a replacement entry sign (attached).
c) To approve expenditure of up to £200 to clean the pond.
d) To approve the schedule of payments from 01/04/25-15/07/25 (attached).
e) To receive an update on amendments to the banking mandate and resolve to take any further action required.

8. **Site management**
a) To receive the Management Action Plan with progress and updates since the last meeting and resolve any action required (attached).
b) To receive and note the Inspection Tracker from recent inspections and resolve any further actions required (attached).
c) To appoint members to carry out inspections in August - October 25.

9. **Memorials**
To receive and note a Memorials Inspection Report (attached) and:

a) To resolve to not authorise the installation of memorial items by members of the public.
b) To resolve to permit the installation of memorials within Darwin Gardens and instruct the Deputy Clerk to draft a policy to outline the application process and management of memorials.

10. Communications

a) To resolve to submit a press release as required.
b) To resolve to agree any other media issue as required and assign any associated actions.

11. Date of Next Meeting

The date of the next meeting is Tuesday 14th October 2025 @ 6pm at Church House, All Saints.