MEETING OF DARWIN GARDENS MILLENIUM GREEN TRUST

Friday 21st March 2025

To: All Members of the Darwin Gardens Millennium Green Trust:
Cllr Allon, Cllr Brown, Cllr Burns, Cllr Butler, Cllr Cheater, Cllr Gibson, Cllr Hesmondhalgh, Cllr Kearns, Cllr Loy, Cllr Milner, Cllr Nunns, Cllr Sellers, Cllr Simmonds, Cllr Spence.

You are invited to attend the Ordinary Meeting of the Darwin Gardens Millennium Green Trust (under the management of Ilkley Town Council as Sole Trustee) on **Monday 31st March 2025 at 6.00pm** in the Council Chamber, Town Hall, Station Road, Ilkley.

AGENDA

1. **Chair's Welcome**

2. **Apologies for Absence**

3. **Declaration of Interests**
To receive declarations of interest from trustees on items on the agenda.

4. **Meeting Minutes**
To approve the minutes of meeting held on 28 January 2025 (attached).

5. **Public Participation**

6. **Finance**
a) To receive and note the draft trust budget report.
b) To approve payments and to note payments made by Ilkley Town Council on behalf of Darwin Gardens Trust, which will need to be repaid
c) To note that the year end accounts will be brought to the next meeting

7. **Memorials**
a) To receive and consider an update on the request for a memorial item to be placed in the gardens (If available).

8. **Meeting dates**
To approve meeting dates for 2025-2026
   - Monday 19th May 2025 6pm – AGM
   - Monday 15th July 2025, 6pm
   - Tuesday 14th October 2025, 6pm
   - Tuesday 20th January 2025, 6pm

9. **Green Flag Award**
To note that the application for 2025 has been submitted.

10. **Site management**
a) To review the Management Action Plan with progress and updates since the last meeting
b) To receive reports from recent inspections

c) To consider safety in the Darwin Gardens, particularly for women and girls
c) To receive an update on previously agreed actions
c) To agree actions required

11. Events

a) To note that Tuesday 24 June 2025 is the 25th anniversary of the founding of Darwin Gardens Millennium Green and to consider an event to reveal the Frazer Irwin memorial board.
b) To consider a simple calendar of events throughout the summer, that is manageable and achievable, eg. family picnics and trails.

12. Exclusion of Press and Public

To resolve to exclude members of the public and press during consideration of business of confidential nature pertaining to staffing (Public Bodies Admissions to Meeting Act 1960 S1(2)). *(Commercially sensitive information)*

13. Quotes for notice boards

a) To receive quotes for notice boards.
b) To consider approving expenditure and placing an order for a noticeboard for the memorial.
c) To consider if further boards are required, and to approve expenditure if necessary

14. Date of Next Meeting

The date of the next meeting is Monday 19th May 2025. This meeting will be the AGM.