Minutes of the meeting of Darwin Gardens Millennium Green Trust held on Tuesday 31st March 2025 at 6pm

Those present:
Councillors: Brown, Cheater, Gibson, Sellers and Simmonds
Officers: Laura Jowett
Members of Public: One

1. Chair's Welcome
Councillor Cheater welcomed everyone to the meeting.

2. Apologies for Absence
Apologies had been received from Councillor Butler and Councillor Loy

3. Declaration of Interests
To receive declarations of interest from trustees on items on the agenda.
None

4. Meeting Minutes
Resolved to approve the minutes of meeting held on 28 January 2025.

5. Public Participation
None

6. Finance
a) To receive and note the draft trust budget report.
Noted
b) **Resolved** to approve payments and to note payments made by Ilkley Town Council on behalf of Darwin Gardens Trust, which will need to be repaid:

	PAYEE	DESCRIPTION	AMOUNT	NOTES
DGT1	JCM website design	Darwin gardens website domain and hosting - to reclaim from DGT	£100.00	Paid by ITC 06/02/2025
DGT2	Keep Britain Tidy	Green Flag award application 2025-2026	£450.00	Paid by ITC 06/03/2025
DGT3	BMDC	Darwin Gardens sign and fitting - to reclaim from Darwin Gardens Trust	£453.00	Paid by ITC 06/03/2025
DGT4	Keep Britain Tidy	Green Flag award application 2024-2025	£442.80	To pay
DGT5	JCM website design	Website Training	£40.00	To pay

c) To note that the year end accounts will be brought to the next meeting
Noted

7. Memorials

a) To receive and consider an update on the request for a memorial item to be placed in the gardens.

The Trust was advised by a resident that the artwork for the memorial will be completed soon and that it will fit in an A1 sized display board.

8. Meeting dates

Resolved to approve the meeting dates for 2025-2026

- Monday 19th May 2025 6pm – AGM
- Monday 15th July 2025, 6pm
- Tuesday 14th October 2025, 6pm
- Tuesday 20th January 2025, 6pm

9. Green Flag Award

It was noted that the application for 2025 has been submitted.

10. Site management

a) To review the Management Action Plan with progress and updates since the last meeting

An update was provided on actions taken since the previous meeting and the plan was reviewed.

b) To receive reports from recent inspections

A report of the February inspection was received and noted

c) To consider safety in the Darwin Gardens, particularly for women and girls

This was considered. Resolved that Councillor Cheater investigate the 'walksafe'app and contact BMDC to request that hedges and trees be pruned so as not to restrict the light from street lamps in the area.

d) To receive an update on previously agreed actions

It was noted that the Trust will continue to carry out the actions identified in the Management Action Plan

11. Events

a) To note that Tuesday 24 June 2025 is the 25th anniversary of the founding of Darwin Gardens Millennium Green and to consider an event to reveal the Frazer Irwin memorial board.

Noted. **Resolved** to hold a low key event at 11am on the 24th June to commemorate the opening of the Gardens and to unveil the memorial board.

b) To consider a simple calendar of events throughout the summer, that is manageable and achievable, eg. family picnics and trails.

The Trust will promote the Darwin Gardens as a place to visit and hold picnics throughout the summer, on social media and by contacting local schools and groups. A more ambitious events calendar may be considered for Summer 2026.

12. Exclusion of Press and Public

Resolved to exclude members of the public and press during consideration of business of confidential nature pertaining to staffing (Public Bodies Admissions to Meeting Act 1960 S1(2)). *(Commercially sensitive information)*

13. Quotes for notice boards

a) To receive quotes for notice boards.

Four quotes had been obtained and circulated ahead of the meeting.

b) To consider approving expenditure and placing an order for a noticeboard for the memorial.

Resolved to place an order with The Acorn Workshop for an A1 sized, aluminium, lectern style board for the cost of up to £1398 including VAT and delivery. An officer at the

Countryside and Rights of Way department at BMDC has offered to install the board free of charge.

c) To consider if further boards are required, and to approve expenditure if necessary

Further details will be gathered, regarding any existing noticeboards which require replacement, and content and locations for any new boards, and will be brought to the meeting of the Trust in October 2025.

14. Date of Next Meeting

The date of the next meeting is Monday 19th May 2025. This meeting will be the AGM.