



MEETING OF DARWIN GARDENS MILLENIUM GREEN TRUST

03 November 2025

To: All Members of the Darwin Gardens Millennium Green Trust:

Cllr Allon, Cllr Brown, Cllr Burns, Cllr Butler, Cllr Cheater, Cllr Gibson, Cllr Hesmondhalgh, Cllr Kearns, Cllr Loy, Cllr Milner, Cllr Nunns, Cllr Sellers, Cllr Simmonds, Cllr Spence.

You are invited to attend a meeting of the Darwin Gardens Millennium Green Trust (under the management of Ilkley Town Council as Sole Trustee) on **Monday 10th November 2025** at **6.00pm** in Church House, All Saints Church, Church Street, Ilkley.

AGENDA

1. Chair's Welcome

2. Apologies for Absence

3. Declaration of Interests

To receive declarations of interest from trustees on items on the agenda.

4. Meeting Minutes

To approve the minutes of the Meeting held on 15th July 2025 (attached).

5. Public Participation

An opportunity for residents to give their views on the use and enjoyment of the Darwin Gardens Millennium Green.

6. Green Flag Award

To resolve to apply for the Green Flag Award 2026 and delegate arrangements to the Deputy Clerk and Chair of the Trust

7. Finance

- a) To receive and note the trust budget cash book.
- b) To receive and note the Trust banks statements for April-October 2025.
- c) To approve the schedule of payments from 15/07/25-10/11/25.
- d) To receive an update on amendments to the banking mandate and resolve to take any further action required.
- e) To receive information about alternative banking provision and to consider switching to Unity Trust Bank
- f) To note a donation of £100 towards the Frazer Irwin memorial fund and resolve any expenditure.

8. Site management

- a) To receive the Management Action Plan with progress and updates since the last meeting and resolve any action required (attached).
- b) To receive and note the Inspection Tracker from recent inspections and resolve any further actions required (attached).
- c) To appoint members to carry out inspections in November 25 – January 26.

- d) To receive and note the September 25 Maintenance Contractor monthly report and resolve any further actions required.
- e) To receive and consider a request from Ilkley Town Council to plant a fruit tree at Darwin Gardens

9. Trees

- a) To receive an update on the tree condition survey
- b) To consider any works required and to approve expenditure

10. Notice boards

- a) To receive an update on notice boards
- b) To receive an update on the replacement of the maze map
- c) To consider approving expenditure for:
 - i. The production of a digital copy of the maze map for up to £100 (excl VAT)
 - ii. Printing of a waterproof copy of the maze map for £75 (excl VAT)
 - iii. A replacement display board for the maze map for up to £2,028 inc VAT and delivery

11. Communications

- a) To resolve to submit a press release as required.
- b) To resolve to agree any other media issue as required and assign any associated actions.

12. Date of Next Meeting

The date of the next meeting is Tuesday 20th January 2026 at 6pm. Venue to be confirmed.