



MEETING OF DARWIN GARDENS MILLENNIUM GREEN TRUST

20th May 2026

To: All Members of the Darwin Gardens Millennium Green Trust:

Cllr Allon, Cllr Brown, Cllr Burns, Cllr Butler, Cllr Cheater, Cllr Gibson, Cllr Hesmondhalgh, Cllr Kearns, Cllr Loy, Cllr Milner, Cllr Nunns, Cllr Sellers, Cllr Simmonds, Cllr Spence.

You are invited to attend the **Annual General Meeting** of the Darwin Gardens Millennium Green Trust (under the management of Ilkley Town Council as Sole Trustee) on **Tuesday 26th May 2026 at 6.00pm** in the Council Chamber, Ilkley Town Hall, Station Road, LS29 8HB.

AGENDA

1. Election of the Chair

To elect the Chair for 2026-2027

2. Chair's Welcome

3. Apologies for Absence

4. Declaration of Interests

To receive declarations of interest from trustees on items on the agenda.

5. Meeting Minutes

To approve the minutes of meeting held on 20th January 2026 (attached).

6. Public Participation

An opportunity for residents to give their views on the use and enjoyment of the Darwin Gardens Millennium Green

7. Annual Report

To receive and approve the annual report (attached).

8. Annual Accounts

- a) To receive and approve the annual accounts to 31st March 2026 (attached).
- b) To approve the submission of the Annual Return to the Charity Commission.

9. Finance

- a) To receive and note the trust cash book 2026/27 (attached).
- b) To receive and note the Trust banks statements for January to April 2026 (attached).
- c) To approve the schedule of payments from 21/01/26-20/05/26 (attached).

10. Volunteer Day

- a) To receive correspondence regarding an offer to carry out volunteer work (attached).
- b) To resolve to hold a Volunteer Maintenance Action Day in the gardens and tasks to be carried out.
- c) To resolve who to invite.

- d) To resolve a date.

11. Green Flag Award

To note that the Green Flag Award application has been submitted and that a 'mystery shop' inspection will be conducted this year.

12. Site Management

- a) To review the Management Action Plan with progress and updates since the last meeting (attached).
- b) To receive monthly contractor reports (attached).
- c) To agree actions required.

13. Biodiversity

- a) To receive correspondence from Green Council Solutions (attached).
- b) To resolve to take any action required.

14. Exclusion of Press and Public

To resolve to exclude members of the public and press during consideration of business of a confidential nature (Public Bodies Admissions to Meeting Act 1960 S1(2)). (*Commercially sensitive information*)

15. Quotes for Tree Works

- a) To receive quotes for the tree works required further to the recent tree survey and resolve any action required (attached).
- b) To consider approving expenditure and placing an order for the works.

16. Quotes for History Board

- a) To receive quotes for a history board and resolve any action required (attached).
- a) To consider approving expenditure and placing an order for the board.

17. Quotes for Maze Stones

- a) To receive quotes to replace the maze stones and resolve any action required (attached).
- b) To consider approving expenditure and placing an order.

18. Date of Next Meeting

The date of the next meeting is at 6pm on Tuesday 7th July 2026 at Ilkley Town Hall.